



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

08 September 2025

DIVISION MEMORANDUM

No. **611** s. 2025

ONE-DAY TRAINING-WORKSHOP ON ITEM ANALYSIS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to **DepEd Order No. 007, s. 2024**, "*Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System*" with emphasis on Indicator No. 7, this Office will conduct a One-Day Training-Workshop on Item Analysis at **Luis Palad Integrated High School, Tayabas City**, on **September 09, 2025** at **1:00 p.m.**
2. The activity aims to equip teachers with knowledge and skills on the fundamentals and processes of item analysis.
3. Participants in this activity are teachers from public elementary and secondary schools who are advised to bring a laptop, an extension cord, and copies of a checked quarterly test in any learning area.
4. Travel and other incidental expenses shall be charged against school or local funds, subject to the usual budgeting, accounting, auditing, and procurement laws, rules, and regulations.
5. Immediate dissemination of and strict compliance with this Memorandum is hereby enjoined.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: None

Reference: DO 7, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

ITEM ANALYSIS
TEACHER
TRAINING

CID-one-day training-workshop on item analysis
CIDHOIR8-002120/September 08, 2025



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